

ANNUAL MEETINGS QUESTIONNAIRE

FISCAL YEAR _____

Please enter information in each category where any changes were made at the annual meetings. For example, if the Board appointed a new President, please enter the new President's name below (for the given calendar year).

LOCATION OF MEETING: (If other than principal office): _____

OFFICERS

PRESIDENT: _____

VICE PRESIDENT (if any): _____

SECRETARY: _____

TREASURER/CFO: _____

BOARD OF DIRECTORS

NUMBER: _____

NAME	ADDRESS
_____	_____
_____	_____
_____	_____

SHAREHOLDERS

NAME	ADDRESS	SSN
_____	_____	_____
_____	_____	_____
_____	_____	_____

AGENT FOR SERVICE OF PROCESS

NAME	ADDRESS
_____	_____
_____	_____

MISCELLANEOUS

HAVE THERE BEEN ANY LOANS TO SHAREHOLDER(S) FROM THE CORPORATION?
 _____ YES _____ NO (If YES, please provide loan information, copy of promissory note, etc.)

HAVE THERE BEEN ANY LOANS FROM SHAREHOLDER(S) TO THE CORPORATION?
 _____ YES _____ NO (If YES, please provide loan information, copy of promissory note, etc.)

IF YES, PLEASE ALSO FILL IN THE FOLLOWING:

Lender	Borrower	Amount	Annual % Rate	Date	Term	Prom. Note? Yes/No

HAS THE CORPORATION OBTAINED ANY COMMERCIAL LOANS AND/OR LINES OF CREDIT? _____ YES _____ NO (If YES, please provide loan information, copy of loan agreement, etc.)

HAS THE CORPORATION MADE ANY EMPLOYEE BENEFIT PLAN CONTRIBUTIONS?
 _____ YES _____ NO (If YES, please provide information regarding such contribution, copy of supporting documentation)

HAS THE CORPORATION MADE MAJOR PURCHASES OF ASSETS OTHER THAN REAL PROPERTY? _____ YES _____ NO (If YES, please provide information regarding such purchase, copy of supporting documentation)

HAS THE CORPORATION ENTERED INTO MAJOR LEASES OF ASSETS OTHER THAN REAL PROPERTY? _____ YES _____ NO (If YES, please provide information regarding such lease, copy of supporting documentation)

HAS THE CORPORATION PURCHASED REAL PROPERTY? _____ YES _____ NO (If YES, please provide information regarding such purchase, copy of supporting documentation)

HAS THE CORPORATION ENTERED INTO ANY LEASES OF REAL PROPERTY? _____ YES _____ NO (If YES, please provide information regarding such lease(s), copy of supporting documentation)

HAS THE CORPORATION OPENED ANY NEW BANK ACCOUNTS? _____ YES _____ NO (If YES, please provide information regarding such account(s), copy of supporting documentation)

Please check here if there has been a change of address or phone number:
